



Minnesota Board of Marriage and Family Therapy



Minutes of the Regular Board Meeting June 18, 2010

MEMBERS PRESENT:

John Seymour, Chair
Herb Grant, Vice Chair
Sara Wright, Secretary
Manijeh Daneshpour
Kay Ek
Mark Flaten

BOARD MEMBERS ABSENT:

Rebekah McDonald

STAFF PRESENT:

Nancy O'Brien

GUESTS:

Mary Hayes
Bruce Minor, Argosy University
Steve Peltier, St. Mary's University
Students

I. ORAL EXAMINATION

Fifteen oral examinations were administered on June 15 and June 16, 2010. Upon successful completion, licenses were issued to JulieAnn I. Boertje, Anne T. Buchwald, Kelly A. Evans, Tamera L. Hill, Gretchen Hubble, Abby J. Johnson Schnedler, Sarah M. Linde, Deborah C. Link, Eleanor L. Miller, Lisa V. Morgel, Rebecca C. Skur, Jodi A. Smith, Vanessa S. Sovine, Kimberly Krochock Sweeney, and Kristi J. Ventzke.

II. CALL TO ORDER

Chair John Seymour called the meeting to order at 10:45 a.m. in the University Room of the University Park Plaza Building.

III. CONSIDER AGENDA

The agenda was approved with the addition of discussion on the rule writing process and clarification to the rules of supervision requirements.

IV. APPROVAL OF THE MAY 21, 2010, BOARD MEETING MINUTES

The minutes of the May 21, 2010, board meeting were approved as amended, passed on a motion by Herb Grant and seconded by Manijeh Daneshpour.

V. ADMINISTRATIVE REPORT

Mary Hayes and members held discussion on the Board's current monthly budget report.

Mary Hayes reported that there was restoration of funds totaling \$22,000 for fiscal year 2010 and \$22,000 for fiscal year 2011, and \$25,000 for Rule Revision.

Mary Hayes reported on current legislative issues and stated that LAMFTs cannot be reimbursed for diagnostic assessments by DHS.

Mary Hayes spoke about legislative issues introduced in the last session but not passed.

Mary Hayes gave an update on the state mandated surcharge on licenses, and stated that calculations were compiled for fiscal year 2010 on what the Board would have paid for surcharges, and projections were compiled for fiscal year 2011 on what the total is likely to be.

VI. COMMITTEE REPORTS

Application Committee:

17 applicants have been approved to sit for the state examination.

Six (6) applicants have been approved to sit for the national examination.

Herb Grant stated that one application requires clarification from the applicant.

Complaint Committee:

Mary Hayes reported that the Complaint Committee met on June 15, 2010 to review open complaints, and that a Stipulation and Order was sent to a licensee for signature. Mary Hayes stated that the next Complaint Committee meeting is scheduled for July 8, 2010.

Continuing Education Committee:

Mary Hayes reported that a large number of applications for continuing education approval were received from both agencies and licensees, and that three questionable applications were forwarded to the Continuing Education Committee. Sara Wright reported that the committee denied the programs because they were not specific to marriage and family therapy and lacked a systemic component.

Personnel Committee:

Members held discussion concerning the budget and Executive Director hiring process.

VII. ELECTION OF OFFICERS

Sara Wright nominated Herb Grant as Chair of the Board. Mark Flaten seconded the motion. The motion passed.

Sara Wright nominated Mark Flaten as Vice-Chair of the Board. Manijeh Daneshpour seconded the motion. The motion passed.

Manijeh Daneshpour nominated Sara Wright as Secretary to the Board. Kay Ek seconded the motion. The motion passed.

John Seymour stated that the effective date of the new officers shall be July 1, 2010.

John Seymour reported that he sent a letter to both a member of the board and to the Governor's Office in regard to the member missing three (3) consecutive board meetings, and that he has not received a reply from either.

Manijeh Daneshpour made a motion that the Board contacts the Governor's Office to voice the Board's urgent need for a public member. Sara Wright seconded the motion. The motion passed.

John Seymour volunteered to contact the Chief of Staff at the Governor's Office to pursue this issue further.

VIII. SURCHARGE

Mary Hayes stated that the Board is required to make a motion to impose the state mandated ten-percent surcharge upon license renewal applications and new licenses issued. Mark Flaten made a motion to impose the state mandated surcharge on all renewals and licenses issued effective 2011. Herb Grant seconded the motion. The motion passed.

IX. VARIANCE REVIEW

Variance #1: Herb Grant made a motion to deny the request for a variance to the supervision requirement. Sara Wright seconded the motion. The motion passed.

Variance #2: Withdrawn.

Variance #3: Mark Flaten made a motion to table further discussion of this request to allow time to investigate the original reason for denial and review again at the July meeting. Manijeh Daneshpour seconded the motion, the motion passed.

X. UPDATE ON HIRING PROCESS FOR THE EXECUTIVE DIRECTOR POSITION

John Seymour stated that the Executive Director Position is ready to be posted and that applications will be accepted until July 6, 2010.

XI. ORAL EXAM QUESTION REVIEW AND EDIT

Manijeh Daneshpour made a motion to approve the edits made to oral exam question set #3 as written. Sara Wright seconded the motion. The motion passed.

XII. PUBLIC INPUT

There was no public input.

XIII. OTHER BUSINESS

In regard to the rule revision process, members agreed to revisit this issue. Mary Hayes will research the rule making process and have an update for the July 16, 2010, board meeting.

Members discussed the need to clarify the supervision requirement in rule.

XIV. ADJOURNMENT

Chair John Seymour adjourned the meeting at 12:40 p.m. on a motion by Manijeh Daneshpour and seconded by Mark Flaten.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on July 16, 2010.

Sara Wright, Secretary